

**UPDATED ONLY FOR LOGO AND BRANDING****Provider Notice**

**To:** HealthChoices Providers of Services Delivered at Schools (Outpatient, BHRS, FBMH)  
**From:** Donald W. Stiffler, M.S., Provider Relations Manager  
**Date:** March 16, 2011  
**Subject:** AD 11 104 Claims Submission and Place Of Service 03 (POS 03) for Services provided in Schools REMINDER

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This reminder is sent as follow up to memo AD10 109 regarding claims submission and place of service code 03 (POS 03) for reporting services provided in schools. AD10 109 instructed Providers to use the POS 03, when billing PerformCare for **any** BHRS, FBMH or Mental Health and Substance Abuse Outpatient clinic service provided in a school setting on or after August 15, 2010. Please see Memo AD10 109 for detail about applicable provider type and specialty codes as well as list of services that should be billed using POS 03 when or if performed in the school setting.

Please note that this communication is not intended to imply that any provider is required (or permitted) to deliver services in school.

**As of March 1, 2011, data suggests that there are numerous providers that are not billing using POS 03.** At this point, some providers will be required to submit a Corrective Action Plan (CAP) outlining how this billing issue will be resolved and an expected timeline. PerformCare will continue to monitor submissions to assure there is improvement in the use of POS 03. Please be reminded that POS 03 is applicable to all claims submissions, both paper and electronic.

Please assure that your billing department staff understands this requirement. If you have any questions, please do not hesitate to contact your Provider Relations Representative at 1-888-700-7370.