



PROVIDER QUICK TIPS

#219

Service Location Enrollment Deadline

On December 19, 2018, the Department of Human Services (DHS) issued Medical Assistance Bulletin number 99-18-11. The purpose of the bulletin is to remind providers of the requirement to enroll each service location out of which they serve Medical Assistance (MA) patients and provide instructions for the enrollment of service locations. The bulletin also advises providers that claims will deny by July 2019 for services provided at un-enrolled addresses.

This requirement applies to providers who are enrolled in the MA Program, including those who only participate with one of the Managed Care Organizations (MCOs). DHS is enforcing this requirement because each location where a provider practices must be screened, per the Affordable Care Act Screening and Enrollment requirements. Exceptions for enrollment of service locations are highlighted in the bulletin.

To ensure that each service location has been enrolled and screened, PROMISE will match the information on the claim with the information in the provider's enrollment records. Providers use their National Provider Identifier (NPI) number to submit claims for services in the MA Program. On electronic claim submissions, PROMISE uses the NPI number, the taxonomy, and the provider's nine-digit zip code on the claim, to identify the provider's enrolled service location.

Beginning July 1, 2019, if PROMISE is unable to match the NPI to an enrolled location, the claim will deny. Providers who need to enroll an additional service location should visit the following website to enroll electronically: <http://www.dhs.pa.gov/provider/promise/enrollmentinformation/index.htm>. To read the full bulletin go to http://www.dhs.pa.gov/cs/groups/webcontent/documents/bulletin_admin/c_284208.pdf.

Thank you for your service to our MA recipients.
We value your participation.
Check the Department's website often at: www.dhs.pa.gov.

