

## Provider Notice

**To:** All MH IP, MH PHP, MH OP and RTF Network Providers.  
**From:** PerformCare  
**Date:** April 21, 2025  
**Subject:** MH 25 102: Psychiatric Evaluation Requirements for RTF recommendations

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This Provider Notice serves as a reminder to Providers of the expectations for psychiatric evaluations that recommend RTF. Psychiatric evaluations should follow the standards per *PA Code Chapter 1153 "Outpatient Psychiatric Services"* definition of a psychiatric evaluation.

<https://www.pacodeandbulletin.gov/Display/pacode?file=/secure/pacode/data/055/chapter1153/chap1153toc.html>.

Valid psychiatric evaluations are to be based on face-to-face or telehealth appointments with the Child/Adolescent Member/Guardian and must include the following elements:

- 1.1. Comprehensive history
  - 1.1.1. Must include individual, social, family, occupational, drug, medical, and previous psychiatric diagnostic and treatment information.
  - 1.1.2. Drug history and usage includes drug and alcohol.
- 1.2. Current clinical presentation/rationale
- 1.3. Current DSM diagnosis
- 1.4. Mental status examination

Psychiatric evaluations received that do not comply with these elements or any corresponding PerformCare Policies & Procedures will not be considered valid for the purposes of initial or re-authorization of RTF services.

**This memo takes effect May 26, 2025.**

Corresponding PerformCare Policies & Procedures are located on PerformCare's website:

- CM-018 Psychiatric Evaluations Requirements
- CM-CAS-054 Initial & Re-Authorization Requirements for Residential Treatment Facility (RTF)

Please contact your Account Executive with any questions.

cc: Lisa Hanzel, PerformCare  
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