

PerformCARE®		Policy and Procedure
Name of Policy:	School, Daycare, and Other Community Program Input into the IBHS Request Process.	
Policy Number:	CM-CAS-061	
Contracts:	<input checked="" type="checkbox"/> All counties <input type="checkbox"/> Capital Area <input type="checkbox"/> Franklin / Fulton	
Primary Stakeholder:	Clinical Department	
Related Stakeholder(s):	All Departments	
Applies to:	Associates	
Original Effective Date:	03/01/22	
Last Revision Date:	03/01/22	
Last Review Date:	03/01/22	
Next Review Date:	03/01/23	

Policy: PerformCare requires the IBHS provider to complete part of the IBHS assessment in collaboration with the school/daycare/community program anytime services are being requested/prescribed to be delivered in these settings. The IBHS provider should complete direct observation and data collection in the school, daycare, and other community programs as part of the IBHS assessment process.

Purpose: To ensure that school, daycare, and other community program information and input is collected as part of IBHS assessment process for authorization when in these settings.

Definitions: **IBHS:** Intensive Behavioral Health Services. (For the purposes of this Policy & Procedure, IBHS refers to Individual BC, MT, BHT and ABA for BA, BC-ABA-Assistant BC and BHT-ABA that is delivered in the school setting, as well as Group service in schools.

Acronyms: **Assistant BC-ABA:** Assistant Behavior Consultation-Applied Behavior Analysis
BA: Behavior Analytic
BC: Behavior Consultation
BC-ABA: Behavior Consultation-Applied Behavior Analysis
BHT: Behavioral Health Technician

BHT-ABA: Behavioral Health Technician Applied Behavior Analysis
MT: Mobile Therapy

- Procedure:**
1. IBHS in the school, daycare, and/or other community program settings.
 - 1.1. The IBHS Provider is required to complete direct observation in the school, daycare, and other community programs, including data collection and documenting other clinical information to support IBHS in those settings.
 - 1.2. The IBHS Provider should document in the IBHS assessment the reasons that direct observation could not occur.
 2. The following information should be part of the IBHS assessment:
 - 2.1.1. Current school, daycare, and other community program placement.
 - 2.1.2. IEP responsibilities and placement (if appropriate). The IBHS Provider should document in IBHS assessment if the family is not in agreement with releasing IEP information.
 - 2.1.3. Strengths of the child in the school, daycare, and other community program.
 - 2.1.4. Other interventions that have been tried in the setting and the outcome of those interventions.
 - 2.1.5. Behavioral and emotional needs of the child in the school, daycare, and other community program.
 - 2.1.6. The measurable baseline of the identified behaviors in the school, daycare, and other community program provided by the school participant when available or obtained during the assessment period.
 - 2.1.7. Progress from the previous authorization period if the services were provided in the school, daycare, and other community program setting if applicable.
 - 2.1.8. An individual treatment plan that outlines at a minimum the goals for all locations recommended (i.e., home, school and community), objectives, methods, crisis plan, targeted dates and progress if a reauthorization. *Refer to CM-CAS-042 Initial & Re-Authorization Requirements for IBHS/ABA.*
 - 2.1.9. The IBHS provider should document in the IBHS assessment why any above could not be obtained during IBHS assessment.

Related Policies: *CM-CAS-042 Initial & Re-Authorization Requirements for Individual Intensive Behavioral Health Services (IBHS) BC/MT/BHT & ABA Services.*


Related Reports: *None*

**Source Documents
and References:** *None*

**Superseded Policies
and/or Procedures:** *None*

Attachments: *None*

Approved by:



Primary Stakeholder